

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

June 10, 2010

Fire Station 33 – 9755 Landry

CALL TO ORDER

A quorum having been established, President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Linda Bengé and Celene Keserich. Drew Jones with Sterling Association Services, Inc and two residents were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES

The minutes of the May 13, 2010 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending May 31, 2010.

Collections – The board reviewed the current status of all past due accounts as of May 31, 2010. All 2010 accounts that have not been paid in full are now past due. A \$25.00 late fee has been added to all accounts. These accounts are also subject to interest and attorney fees. Accounts under \$65 are to be sent another bill.

Deed Restriction Report – The board reviewed the monthly deed restriction report. Letters will be mailed as needed to address current deed restrictions.

ACC Applications –

There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices The board reviewed the monthly invoices and signed the association checks for their payment. Clarification on the monthly pool charge was questioned. Mikel will check the pool contract to verify the charge.

OLD BUSINESS

Year End Close The board will review the final 2009 year-end reports at the June meeting. Drew will need to provide details on the final collection as of 12/31/09 at the next board meeting.

Play Area There are some swings in the play area that need to be replaced. Drew no longer has the catalogs, but was able to provide the website address for review. The board will look into prices to repair/replace the swings.

NEW BUSINESS

Annual Audit Drew reported that the annual audit is completed. The write up was sent but had not been received at the time of this meeting. Audit will be reviewed at the July meeting.

Court Access / Gate Repair The board is requesting bids for gate replacement at the court area. An appointment has been set with All Texas Fencing to confirm work needed for bid.

Pool Opening Party The pool opening was attended by many residents. The party remained within budget. Only a handful of residents did not pick up their pool tag packages.

2010 Pool Season The board was asked to monitor the pool area when in the area to ensure that guards are checking tags for entrance to the pool area. Tags must be worn to enter the pool area.

NEXT MEETING SCHEDULED July 8, 2010 at the Fire Station on Landry

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:24 p.m.

Celene Keserich, Secretary