

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

January 8, 2015

Fire Station – 9755 Landry

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Norma Avila and Drew from Sterling ASI were in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES

The minutes of the December 11, 2014 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed the financial report for the month ending December 31, 2014

Collections – The board reviewed the current status of the past due accounts as of December 31, 2014

Deed Restriction Report – A review of the area was completed. Letters will be sent to residents as needed for the various restrictions noted.

ACC Applications – There was no ACC application(s) to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Pool Plaster Discoloration and Warranty – Mikel met with Royce from Southwest Pool Management and three spots in the shallow end are due to chemicals. They will be repaired during the off season. Awaiting update from Southwest Pools.

2015 Annual Homeowners Meeting – Meeting notice and proxy documents will be mailed to all residents after Drew confirms the fax # for Sterling ASI. These documents plus the Annual Report will be posted online for all residents to access. The meeting will be held on Thursday, February 12, 2015 at 7:00pm at the Fire Station on Landry.

NEW BUSINESS

Playground Cushioning – Due to normal wear and tear additional ground cushioning will be added around the playground equipment in the first quarter of 2015. The board will obtain a price quote for material and installation for review.

2015 Assessments Collected – Drew requested to confirm that all remaining 2015 assessments collected should be deposited in the primary checking account. Mikel confirmed that effective 01/01/15 that was correct and that the 2015 assessments collected as of 12/31/14 in the amount of \$ 31,056.67 would be transferred to the primary checking account.

Annual Mosquito Spraying Contact – The annual contract for spraying the neighborhood for mosquito between 04/10 and 11/03 was signed for 2015. Full payment for the contract will be processed to take advantage of the 5% discount for full payment. The annual contact cost is \$ 1680.00 plus tax less the 5% discounted – estimated total cost of \$ 1630.20.

NEXT MEETING SCHEDULED February 12, 2015 at the Fire Station on Landry

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:25 p.m.

Celene Keserich, Secretary