

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**January 9, 2014**

**The Fire Station -- 9755 Landry**

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**CALL TO ORDER**

President Mikel Fontana called the meeting to order at 7:02 p.m. Board members in attendance were Norma Avila, Linda Benge, David Kopintz, Kandace Mobley and Celene Keserich. Drew from Sterling and one resident were also in attendance.

**ADOPT AGENDA**

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

**HOMEOWNER/GUEST INPUT**

No homeowner input.

**APPROVAL OF MINUTES**

The minutes of the December 12, 2013 meeting were reviewed and approved as presented.

**MANAGEMENT REPORT**

**Financial** – The board reviewed and approved the final financial report for the month ending December 31, 2013. Drew will provide clarification on the balance sheet vs. 2014 assessments collected in the checking account.

**Collections** – The board reviewed the current status of all past due accounts as of December 31, 2013.

**Deed Restriction Report** – A review of the area was done. Letters will be sent to residents as needed for the various restrictions which included items in the driveway, trailers, etc. Drew will continue to follow up on one item which is currently at the attorney.

**ACC Applications** – There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

**Monthly Invoices** - The board reviewed the monthly invoices and signed the association checks for their payment.

## **OLD BUSINESS**

**Common Area Improvements**- Tennis/Basketball Court: Drew is still pursuing quotes. Damage was done in the playground area to the fence. We have to consider replacing the planks due to the spray paint damage that was covered up.

**2013 Pool Season** – The 2013 Pool usage will be reviewed next year to see if any changes should be made to the pool hours in 2014. The pool information is inconclusive abased on the information that was provided from the Pool Management Company. We will advise pool management that they must complete the entry logs daily so we can determine usage. Drew is still following up on the pool service warranty and pool discoloration.

**Annual Meeting** - The board discussed the changes for 2014 and we comply with the updates. The Annual meeting will be held February 13, 2014 at the fire station on Landry. All Annual meeting documents will be posted online at the MCCIA website.

## **NEW BUSINESS**

**Annual Meeting** – The Board reviewed the Annual Report for posting on the website.

**NEXT MEETING SCHEDULED February 13, 2014 at the Fire Station on Landry.**

## **ADJOURN**

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:21 p.m.

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Celene Keserich, Secretary