

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEMORIAL
CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

January 11, 2018

Fire Station - 9755 Landry

CALL TO ORDER

Mikel Fontana, President, called the meeting to order at 7:05 p.m. Board members in attendance were Linda Bengé, David Kopinitz, David Kenny, Celene Keserich and Norma Avila. Drew from Sterling ASI was in attendance.

ADOPTA AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES The minutes were approved with one correction to the spelling of Kopinitz.

MANAGEMENT REPORT

Financial— The board reviewed the financial report for the month ending December 31, 2017. The financials look good.

Collections— The board reviewed the status of the seven (7) past due accounts as of December 31, 2017 that are being handled by the attorney. One has been paid and will be removed.

Deed restriction Report— A review of the area will be completed, and letters will be sent to owners as needed for the various restrictions noted.

ACC Applications— There was one (1) form submitted:
17126 Kirkchapel – roof –approved by Board
17126 Kirkchapel – fence – pending approval by Board

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online
www.memorialchasecia.com.

Monthly Invoices - The board reviewed and approved the monthly invoices and association checks for their payment. Drew will investigate the telephone bill late fee.

OLD BUSINESS

Security Concerns – The Board discussed the concerns submitted. In addition, we have been advised by the Precinct 4 deputy that patrols are based on crimes/incidents. So, please report any incidents to Precinct 4. Also, the board is researching the cost for patrol in our area. The Board received the cost of security for the neighborhood which are currently being reviewed.

2018 Annual Meeting- The meeting will take place on February 8, 2018, 7pm at the Fire Station on Landry.

NEW BUSINESS

Pool Pump House Lighting- Purchased two more lights totaling \$195 to replace two of the current lights due to them going out.

Annual Meeting Documents- reviewed and approved for posting and mailing.

NEXT MEETING SCHEDULED February 8, 2018, following the completion of the 2018 Annual Homeowners Meeting, Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:23 p.m.

Celene Keserich, Secretary