

Minutes Of the Monthly Meeting of The Memorial Chase Community Improvement Association Board of Directors

January 11, 2024

Fire Station 9755 Landry

Call To Order

Mikel Fontana, President called the meeting to order at 7:05pm. Board members in attendance were Norma Avila, Linda Bengé, Anne Allen and Celene Keserich. Drew from Sterling ASI was also in attendance.

Adopt Agenda

A motion was made, seconded, and passed unanimously to adopt the agenda as presented.

Homeowner/Guest Input

No homeowners attended the meeting.

Approval of Minutes

The December 14, 2023, monthly board meeting minutes were approved as presented.

Management Reports

Financial

The board reviewed and approved the preliminary financials for December 2023.

Collections

There are a total of nine accounts that the attorney is now overseeing.

Deed Restrictions

The neighborhood was reviewed and approximately twenty letters sent.

ACC Applications

One ACC application was submitted for review:
17123 Kirkchapel – painting- approved.

All ACC forms are required to be submitted with all the required information including actual color samples (if required) **prior** to any work being started or scheduled. ACC forms are available online at www.memorialchasecia.com . Forms should be completed and submitted by the homeowner, not a third party. This ensures the request for work to be done is approved by the homeowner.

Monthly Invoices

The monthly invoices and association checks were reviewed and processed by the board. AT&T monthly bill President Fontana is managing- credit still not appearing.

Old Business

Deed Restriction Requirements – Attorney Status—Still waiting for information.

New Business

2024 Annual Meeting- Information on the annual meeting notices were reviewed and approved. Drew will have them mailed out the week of January 15th. The meeting will take place on 2/8/2024.

**** Water bill-** payment methods for Harris County WCID #119 are being managed by a new vendor, so we will be receiving information in the mail to sign up.

Next Meeting Scheduled

February 8, 2024 @ 7:00pm – Fire Station

Adjourn

With no further business to come before the board, a motion was made, seconded, and passed unanimously to adjourn at 7:30pm.

Celene Keserich, Secretary