

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**January 13, 2011
Fire Station 33 – 9755 Landry**

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Linda Benge, David Kopinitz and Celene Keserich. Drew Jones with Sterling Association Services, Inc and two residents were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES

The minutes of the December 9, 2010 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending December 31, 2010.

Collections – The board reviewed the current status of all past due accounts as of December 31, 2010.

Deed Restriction Report – The board has determined that an inspection of the neighborhood will be made by the end of January and letters will be mailed out as needed.

ACC Applications –

There was one ACC application to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Swing Sets The new Baby Swings have been received and installed.

NEW BUSINESS

Review of Security Services Payments A review of the security services payments made is being reviewed based on a recent request for an outstanding amount.

Annual Meeting The Annual Homeowners Meeting will be held this year at the Fire Station on Landry, February 20, 2011 at 7:00 pm. Notices will be mailed to residents during the week of January 24, 2011.

NEXT MEETING SCHEDULED February 10, 2010 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:29 p.m.

Celene Keserich, Secretary