

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

February 10, 2011

Fire Station 33 – 9755 Landry

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:10 p.m. Board members in attendance were Linda Benge, David Kopinitz, Trey Kuykendall and Celene Keserich. Drew Jones with Sterling Association Services, Inc and one resident were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES

The minutes of the January 13, 2010 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending January 31, 2010.

Collections – The board reviewed the current status of all past due accounts as of January 31, 2010.

Deed Restriction Report – The board has determined that an inspection of the neighborhood will be made by the end of February and letters will be mailed out as needed.

ACC Applications – There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Reserve Study – Board will review once the revised reserve study is complete.

2011 Past Due Accounts- Late Fee – Late fees will apply to all unpaid association dues as of February 15, 2011. The board requested that a past due invoice be mailed on all accounts that have not been paid in full.

NEW BUSINESS

Election of Officers – The board recommended and approved that the current board position be maintained for 2011 – Mikel Fontana – President, David Kopinitz – Vice President, Celene Keserich – Secretary, Jill Chumley – Treasurer, Linda Bengé – Director, Kim Cluff – Director and Trey Kuykendall – Director.

New Pool Regulations – Drew reported that Southwest Pool Company advised that the new ADA regulations do not require any modification to the MCCIA pool and or pool area.

NEXT MEETING SCHEDULED March 10, 2011 at the Fire Station on Landry.

ADJOURN - With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:25 p.m.

Celene Keserich, Secretary