

# **Minutes Of The Monthly Meeting Of The Memorial Chase Community Improvement Association Board Of Directors**

February 11, 2021  
Pool Area - 17038 Fordingbridge

## **Call To Order**

Mikel Fontana, President called the meeting to order at 7:16pm. Board members in attendance were Norma Avila, David Kenney, Linda Bengé and Celene Keserich. Drew from Sterling ASO and one homeowner were also in attendance.

## **Adopt Agenda**

A motion was made, seconded, and passed unanimously to adopt the agenda as presented.

## **Homeowner/Guest Input**

Discussed the recent vehicle break-in that occurred and how to report it to the Sheriff's Office. All emergencies should be reported to 911. If the issue is not an emergency the issue can be reported to the non-emergency number 713-221-6000.

## **Approval of Minutes**

The January 2021 monthly board meeting minutes were approved as presented.

## **Management Reports**

### **Financial**

The board reviewed the financial reports for January 31, 2021. A transfer of 2021 assessment funds occurred from the saving account to regular account. We received a Randall's check in the amount of \$18.35.

### **Collections**

Five pending accounts are in review. Two NSF checks were turned over to Drew for processing.

### **Deed Restrictions**

An Inspection of the area was completed, and letters have been mailed.

### **ACC Applications**

Three applications were submitted for review:

17003 Boyton Lane – Fencing – Approved

9103 Southleigh – Fencing - Approved

9107 Southleigh – Replace Rotten Wood and Trim / Painting – Approved

All ACC forms are required to be submitted with all the required information including actual color samples (if required) before any work is scheduled. ACC forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

### **Monthly Invoices**

The board reviewed and approved the monthly invoices and associations checks.

## Old Business

### Pool Plastering Repairs

Final installation of the second pool ladder and installation of several new tiles is pending. Follow up will take place with Southwest Pool Management after the current weather issues pass.

### ACC Form Revision

The ACC form has been revised to clarify some of the requirements for additions and improvements. Additional space has been added for detailed information and sketches to assist in the review of all new request. The new form is available on the association website.

### Fee Schedule

Drew will provide a list of the fees that could be accessed to residents and or added to their accounts. The list will be posted on the association website.

### 2021 Annual Meeting

The 2021 Annual Meeting was held on Thursday, February 11, 2021 – 7:00pm at the MCCIA pool.

## New Business

### Board Member Positions

Based on the 2020 Annual meeting the Board titles and functions will remain as in 2020:

President – Mikel Fontana

Vice President – Linda Bengé

Secretary – Celene Keserich

Treasurer – David Kenny

Director – Annie Allen

Director – Kim Schiller

Director – David Kenney

### 2021 Pool Season

The board will continue to monitor the impact of COVID-19 and review how it will impact the 2021 pool opening party and pool season. Details will be updated on the association website as they are available.

### Recent report of vehicle break-ins

As a reminder, please keep your vehicles locked, leave driveway lights on (if possible) and do not leave valuables in vehicle. Report all suspicious activities and break-ins to the Sheriff's department ASAP. All emergencies should be reported to 911 and non-emergency issues can be reported by calling 713-221-6000.

## Next Meeting Scheduled

March 22, 2021 @ 7:00pm – location to be announced and posted online.

## Adjourn

With no further business to come before the board, a motion was made, seconded, and passed Unanimously to adjourn at 7:23pm.

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Celene Keserich, Secretary