

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**February 13, 2014
The Fire Station -- 9755 Landry**

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:10 p.m. Board members in attendance were Norma Avila, Linda Bengé, Kim Cluff, Kandace Mobley and Celene Keserich. Drew from Sterling and one resident was in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES

The minutes of the January 9, 2014 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the financial report for the month ending January 31, 2014. We received \$9.50 from Randalls for the ‘MCCIA Customer Shopping rebate’.

Collections – The board reviewed the current status of all six (6) past due accounts as of January 31, 2014.

Deed Restriction Report – A review of the area was done. Letters will be sent to residents as needed for the various restrictions which included items in the driveway, trailers, etc.

ACC Applications – There were two (2) ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Common Area Improvements- Tennis/Basketball Court: Drew is still pursuing quotes. Damage was done in the playground area to the fence. We have to consider replacing the planks due to the spray paint damage that was covered up.

2013 Pool Season – The 2013 Pool usage will be reviewed next year to see if any changes should be made to the pool hours in 2014. The pool information is inconclusive abased on the information that was provided from the Pool Management Company. We will advise pool management that they must complete the entry logs daily so we can determine usage. Drew is still following up on the pool service warranty and pool discoloration. Drew is still contacting the pool service regarding the warranty.

Annual Meeting - The board discussed the changes for 2014 and we comply with the updates. The Annual meeting will be held February 13, 2014 at the fire station on Landry. All Annual meeting documents will be posted online at the MCCIA website. The Board agreed to maintain the current members: Mikel Fontana, Linda Benge, Kim Cluff, David Kopintz, Celene Keserich, Norma Avila and Kandace Mobley.

NEW BUSINESS

Excalibur Mosquito Annual Contract – The Board approved paying the fee in full for to receive the discount of 5%.

Audit Target date- Drew estimates that the audit will be done summer of this year.

NEXT MEETING SCHEDULED March 13, 2014 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:41 p.m.

Celene Keserich, Secretary