

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEMORIAL
CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

**February 13, 2020
9755-A Landry - Fire Station**

CALL TO ORDER

Mikel Fontana, President called the meeting to order at 7:48 p.m. Board members in attendance were Norma Avilas, Linda Bengé, David Kenney and Celene Keserich. Drew from Sterling ASI in attendance, three (3) residents were in attendance.

ADOPT A AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES

The minutes were approved.

MANAGEMENT REPORT

Financial

The board reviewed the financial report for January 31, 2020.

Collections

The board reviewed the status of the outstanding past due accounts. Five accounts are at the attorney to handle. Unpaid dues for 2020 will receive a late notice and fees via mail to be sent on February 17, 2020.

Deed Restrictions

A review of the area was initially been done and approximately 20 restrictions were noted. Another drive will be done over the weekend and letters will be sent.

ACC Applications

There were no (0) application/s submitted for review and or approval.

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at www.memorialchasecia.com.

Monthly Invoices

The board reviewed and approved the monthly invoices and association checks for their payment.

OLD BUSINESS

Lot Mowing

The lot directly behind the MCCIA courts has been mowed by MCCIA as it was not being maintained. Drew will follow up with the Water District in January 2020 to confirm who is responsible for the actual mowing. *2/13/2020 Drew has been in contacted with HC WCID 119 and they advised the mowing issue will be addressed. Future mowing will occur as needed.*

MONTHLY REPEAT DEED RESTRICTION VIOLATIONS

This will be reviewed in 2020. Still under review for handling.

POOL HARRIS COUNTY PERMIT

Southwest Pools advised the pending items will be completed in December 2019 and the actual inspection may not occur until 2020. They will keep the board updated on the status and outcome of the inspection. Still pending, may need to resurface pool this year. *2/13/2020- Inspection is schedule for this week.*

MISSING PAYMENTS There are five payments from September that were lost by Attorney O'Neil-we need status. Drew to follow up. *2/13/2020 Still no response. Continue to follow up.*

NEW BUSINESS

BOARD MEMBER APPOINTMENT Based on the 2019 Annual meeting the Board titles and functions will remain the same: Mikel Fontana, President; Linda Bengé, Vice President; Celene Keserich, Secretary; Norma Avilas, Treasurer; David Kenney, Director; Anne Allen, Director; and Colin Kuykendahl, Director.

POOL PLASTERING/REPAIRS Based on observation; a quote is being requested for replastering the pool. In addition, drains/drain covers may be necessary for recertification. Drew will handle this request.

STORAGE At the next meeting, we will discuss Records retention and storage needs based on a request from Sterling Management.

INSURANCE RENEWAL a policy was presented for common area coverage renewal approval. A further look at the amounts listed for the coverage is being investigated further by President Fontana based on recent costs to replace/repair items listed.

NEXT MEETING SCHEDULED

March 12, 2020 @ 7pm at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 8:04 p.m.