

# **Minutes Of The Monthly Meeting Of The Memorial Chase Community Improvement Association Board Of Directors**

March 11, 2021  
Remote Meeting

## **Call To Order**

Mikel Fontana, President called the meeting to order at 7:04pm. Board members in attendance were Norma Avila and Celene Keserich. Drew from Sterling ASO was also in attendance.

## **Adopt Agenda**

A motion was made, seconded, and passed unanimously to adopt the agenda as presented.

## **Homeowner/Guest Input**

none

## **Approval of Minutes**

The February 2021 monthly board meeting minutes were approved as presented.

## **Management Reports**

### **Financial**

The board reviewed the financial reports for February 28, 2021.

### **Collections**

Pending accounts are in review.

### **Deed Restrictions**

An inspection of the area was completed, and letters have been mailed.

### **ACC Applications**

Two applications were submitted for review:

17002 Boyton Lane –Siding and Painting – Approved

17006 Kirkchapel – Concrete Driveway - Approved

All ACC forms are required to be submitted with all the required information including actual color samples (if required) before any work is scheduled. ACC forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com) .

### **Monthly Invoices**

The board reviewed and approved the monthly invoices and associations checks.

## **Old Business**

### **Pool Plastering Repairs**

Final installation of the second pool ladder and installation of several new tiles is pending. Follow up will take place with Southwest Pool Management after the current weather issues pass.

*3.11.2021 Minor items pending – some tiles and ladder to be completed soon.*

### **Fee Schedule**

Drew will provide a list of the fees that could be accessed to residents and or added to their accounts. The list will be posted on the association website. *3.11.2021 still pending receipt from Drew.*

## New Business

### Board Member Positions

Based on the 2020 Annual meeting the Board titles and functions will remain as in 2020:

President – Mikel Fontana

Vice President – Linda Bengé

Secretary – Celene Keserich

Treasurer – David Kenny

Director – Annie Allen

Director – Kim Schiller

Director – David Kenney

### 2021 Pool Season

The board will continue to monitor the impact of COVID-19 and review how it will impact the 2021 pool opening party and pool season. Details will be updated on the association website as they are available. *3.11.2021 after additional discussion pool tags will be distributed but no Pool Party will take place, additional evaluation will be done at next meeting based on COVID impacts to determine pool hours.*

### 2021 Past Due Account Status

Drew will be working with attorney on the 2020 past due accounts. In addition, the thirty (30) 2021 past due accounts will be receiving late notices for payment due.

### Inspection

Our insurance company did an inspection of our covered property area and they have passed review.

## Next Meeting Scheduled

April 8, 2021 @ 7:00pm – location to be announced and posted online.

## Adjourn

With no further business to come before the board, a motion was made, seconded, and passed unanimously to adjourn at 7:21pm.

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Celene Keserich, Secretary