

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**March 12, 2009**

**Fire Station – 9755 Landry**

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**CALL TO ORDER**

President Mikel Fontana called the meeting to order at 7:05p.m Board members in attendance were David Kopinitz, and Kim Cluff. Drew Jones with Sterling Association Services, Inc was also in attendance.

**ADOPT AGENDA**

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

**HOMEOWNER/GUEST INPUT**

None

**APPROVAL OF MINUTES**

The minutes of the February Annual Homeowners and Monthly meetings – February 12, 2009 were reviewed and one correction was made. The minutes will be approved at the April 2009 meeting.

**MANAGEMENT REPORT**

**Financial** – The board reviewed the final financial report for the month ending January 31, 2009.

**Collections** – The board reviewed the current status of all past due accounts as of February 28, 2009. All 2008 past due accounts that are currently at the attorney will be updated to reflect their past due 2009 assessments. All past due accounts are subject to a \$25.00 late fees, interest and attorney fees.

**Deed Restriction Report** – The board reviewed the monthly deed restriction report. Letters will be mailed as needed to address current deed restrictions.

**ACC Applications** –

One application was reviewed and approved. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

## **OLD BUSINESS**

**Pool Repairs** Mikel reported that the pool repair work had been completed. A couple follow items will be completed prior to the pool opening party.

**Court Lighting** Mikel requested David to look at what options we might have to replace the current lights on the courts. The current model is getting hard to find.

## **NEW BUSINESS**

**2009 Annual Audit** Drew provided some cost estimates for our annual audit which will be reviewed at the next board meeting.

**2008 Annual Tax** Drew submitted the 2008 taxes for signature

**2009 Annual Pool Party** The board reviewed the 2009 Annual Pool Opening Party notice. The pool party is scheduled for Saturday – May 16, 2009. The notice and pool tag request will be sent to all residents plus posted online.

**NEXT MEETING SCHEDULED April 09, 2009 at the Fire Station on Landry**

## **ADJOURN**

With no further business to come before the board, the meeting was adjourn at 7:35 p.m.

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Celene Keserich, Secretary