

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

April 08, 2010

Fire Station 33 – 9755 Landry

CALL TO ORDER

A quorum having been established, President Mikel Fontana called the meeting to order at 6:45p.m. Board members in attendance were Jill Chumley, Linda Bengé and Celene Keserich. Drew Jones with Sterling Association Services, Inc and one resident were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES

The minutes of the March 11, 2010 meetings were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending March 31, 2010

Collections – The board reviewed the current status of all past due accounts as of March 31, 2010. All 2010 accounts that have not been paid in full are no past due. A \$25.00 late fees has been added to all accounts are subject to interest and attorney fees.

Deed Restriction Report – The board reviewed the monthly deed restriction report. Letters will be mailed as needed to address current deed restrictions.

ACC Applications –

One ACC applications was reviewed and approved. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices The board reviewed and approved the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Annual Audit Drew reported that annual audit is scheduled.

Court Access / Gate Repair The board is requesting bids for gate replacement at the court area.

Year End Close The board will review the final 2009 year end reports at the April meeting. Drew will need to provide details on the final collection as of 12/31/09 at the next board meeting.

NEW BUSINESS

Pool Opening Party The board reviewed and approved the pool party / pool tag request that will be mailed to all residents.

2010 Pool Season The board reviewed and approved the pool hours for the 2010 pool season. These times will be submitted for pricing and final review / approval at the next meeting. Hours are posted online in April 2010.

Mailboxes The board discussed a recent question regarding the neighborhood mailboxes. Drew reported the post office advised that once community mailboxes have been installed that they would not approve the use of individual mailboxes.

NEXT MEETING SCHEDULED May 13, 2010 at the Fire Station on Landry

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:25 p.m.

Celene Keserich, Secretary