

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

April 14, 2011

Fire Station 33 – 9755 Landry

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:05 p.m. Board member in attendance was Linda Bengé. Drew Jones with Sterling Association Services, Inc and one resident were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES

The minutes of the March 10, 2011 meeting were reviewed and will be approved at the May 12, 2011 meeting.

MANAGEMENT REPORT

Financial – The board reviewed the final financial report for the month ending March 31, 2011. These will be approved at the May 12, 2011 meeting

Collections – The board reviewed the current status of all past due accounts as of March 31, 2010.

Deed Restriction Report – The board has determined that an inspection of the neighborhood will be made by mid March and letters will be mailed out as needed.

ACC Applications – There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Reserve Study – Board will review once the revised reserve study is complete.

2011 Pool Party - The 2011 Pool Opening party will be on Saturday –May 21st – from 12noon – 2:30pm. The pool will remain open until 8pm.

2011 Pool Contract- The board reviewed the 2011 – 2012 pool season and 2011 contract was signed and given to Drew to pass to Southwest Pool Management for their signature.

NEW BUSINESS

Pool Party Notice- The 2011 Pool Notice was reviewed and passed to Drew to have mailed to all MCCIA residents. Information will also be posted online.

2011 Mowing Contract – Mikel reported that our current mowing contract had ended at the request of the vendor due to increased cost. The association has found a new vendor that will begin May 01, 2011. A contract will be reviewed at the May 12, 2011 meeting – cost should remain the same.

Common Area Damage -Mikel reported on the ongoing damage that is occurring at the playground, pool and court area. The board will review options for improving security.

Reserve Transfer- Drew was asked to complete some follow up on the monthly reserve transfer to insure that we are current. He will report back via email.

NEXT MEETING SCHEDULED May 12, 2011 at the Fire Station on Landry.

ADJOURN - With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:30 p.m.

Celene Keserich, Secretary