

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

May 9, 2013

Fire Station-9755 Landry

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:02 p.m. Board members in attendance were Norma Avila, Kandance Mobley, and Celene Keserich. There was also one resident in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES

The minutes of the April 11, 2013 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending April 30, 2013.

Collections – The board reviewed the current status of all past due accounts as of April 30, 2013. 2013 Assessment list will be sent to the attorney after the pool party.

Deed Restriction Report – A review of the area will be done this weekend, letters will be issued for all violations noted on May 13th, 2013. One item is still pending review.

ACC Applications – There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Pool Chair Quotes – We have accepted the quote for the 16 lounge chairs and 6 chairs to be re-coated and re-strapped from Allied coating. The chairs were picked up and will be returned in time for the pool party-May 18th.

Court Gate Repairs- Due to the continued damage in the court area, we have approved a quote to have the gate replaced or repaired has been received in the amount of \$650.

Annual Pool Party Notice- The annual pool party will be on May 18, 2013. Notices will be sent April 15, 2013 to residents. Pool tags have been purchased.

Deck Repair-Replacement Cost- The deck replacement quotes were received- Lone Star Home Maintenance had the best price at \$5000. We approved the contract and the deck will be in by the pool party.

2013 Pool Season- The pool is open to all MCCIA residents starting May 18, 2013. The pool party is from noon –2pm. The pool will remain open until 8pm that day. May 19th 2pm-8pm; May 25-27 from 2pm-8pm; June 1-2 from 2pm-8pm. We have scheduled to have the pool open from Tuesday –Sunday 2pm –8pm starting June 7, 2013. We will determine if this new schedule is being utilized; changes will be made if pool is not used during the extra hours. Pool is always closed on Mondays for cleaning.

NEW BUSINESS

Tennis Court Damage- The tennis court net crank has been replaced to ensure the net remains taut.

NEXT MEETING SCHEDULED June 14, 2013 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:39 p.m.

Celene Keserich, Secretary