

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

May 14, 2015

Fire Station – 9755 Landry

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:01 p.m. Board members in attendance were Norma Avila and Celene Keserich. Drew from Sterling ASI and one resident were in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES

The minutes of the April 9, 2015 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed the financial report for the month ending April 30, 2015.

Collections – The board reviewed the current status of the past due accounts as of April 30, 2015. In June, the Board will review all of the overdue accounts.

Deed Restriction Report – A review of the area will be completed and letters will be sent out to residents as needed for the various restrictions noted.

ACC Applications – There was two ACC application(s) to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the checks for approval/signature.

OLD BUSINESS

Pool Plaster Discoloration and Warranty – Mikel received an email from Royce at Southwest Pools work on the pool will be done in May.

Playground Cushioning – Due to normal wear and tear additional ground cushioning will added around the playground equipment in the first quarter of 2015. The board will obtain a price quote for material and installation for review. Mikel has requested a quote from a local business. Three bids were requested, one has been returned with a quote of \$1650. Currently awaiting a second bid advised to be in works.

NEW BUSINESS

2015 Account Status - Existing past due accounts with 2015 outstanding association fees will be sent to the attorney. Drew has followed up on the final report for 2014. The report will be reviewed by the Board. There are 23 accounts outstanding at this time.

Pool Party – The pool party will be held on May 16, 2015 from Noon to 2:30 pm. Information is on the website. Five residents have requested tags be mailed to them, all other tags will be given out during the pool party hours. Mikel is contacting Southwest Pool Management to ensure readiness for the party.

NEXT MEETING SCHEDULED June 11, 2015 at the Fire Station on Landry

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:23 p.m.

Celene Keserich, Secretary