

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

**June 8, 2017**

**Fire Station - 9755 Landry**

**CALL TO ORDER**

Mikel Fontana, President, called the meeting to order at 7:00 p.m. Board members in attendance were Celene Keserich, David Kopintz, Linda Benge, Marshall Ault and Norma Avila. Drew from Sterling ASI and one homeowner were in attendance.

**ADOPTA AGENDA**

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

**HOMEOWNER/GUEST INPUT**

No homeowner input.

**APPROVAL OF MINUTES**

The minutes were approved.

**MANAGEMENT REPORT**

**Financial**– The board reviewed the financial report for the month ending May 31, 2017. The financials look good.

**Collections**– The board reviewed the current status of the past due accounts as of May 31, 2017. Pool tags will not be issued if any accounts are in arrears. Drew will review an item that is on the lawyer however missing from the collection report. In addition, there are twenty-two past due accounts--the formal collection process will begin on these items with follow up to the lawyer if no response.

**Deed restriction Report**– A review of the area has been completed and letters will be sent to residents as needed for the various restrictions noted. Pool Tags will not be issued if deed restrictions are outstanding.

**ACC Applications**– There were two ACC application(s) to review/approve:

9410 Landry/ pending- still requires multiple forms (Drew to obtain);

9223 Southleigh Drive-roof –pending actual color sample.

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

**Monthly Invoices** - The board reviewed and approved the monthly invoices and association checks for their payment.

## **OLD BUSINESS**

**Annual Pool Party-** The pool party was held on May 20, 2017. All pool tags have been processed for all residents that qualify for tags. Tags can be requested following the steps posted on the association web site.

**POOL - WATER LEAK-** Southwest Pool was able to determine the reason for the water leak near the pool. Appears there was a blockage from the main pool to the kiddie pool. In addition, we are getting an estimate for the pool resurfacing.

**BATHROOM FIXTURE REPLACEMENT-** Lights have been replaced in both bathrooms. Board is also looking into toilet replacements in both baths. More to follow.

## **NEW BUSINESS**

**Regular Pool Season-** pool season has started! A great time was had by all at the Pool opening! Hot dogs, prizes and lots of fun! See the website for the pool hours and dates.

**Pool Sign in Sheet** --Sign in and pool tags are required to enter the pool area.

**Court Gate Lock Replacement-** Locks will be changed this summer in an effort to reduce damage that is occurring in the court. More to follow regarding the process to get your new key.

**NEXT MEETING SCHEDULED July 13, 2017 at the Fire Station on Landry.**

## **ADJOURN**

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:21 p.m.

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Celene Keserich, Secretary