

Minutes Of the Monthly Meeting of The Memorial Chase Community Improvement Association Board of Directors

June 9, 2022
Fire Station 9755 Landry

Call To Order

Mikel Fontana, President called the meeting to order at 7:08pm. Board members in attendance were Annie Allen, Linda Bengé, and Celene Keserich. Drew from Sterling ASI was also in attendance.

Adopt Agenda

A motion was made, seconded, and passed unanimously to adopt the agenda as presented.

Homeowner/Guest Input

None

Approval of Minutes

The May 12, 2022 monthly board meeting minutes were approved as presented.

Management Reports

Financial

The board reviewed the financial reports for May 2022.

Collections

There are twenty-seven past due 2022 accounts. There are eight accounts at the attorney.

Deed Restrictions

An inspection of the area will be completed. Letters will be sent. We are providing thirty (30) days to resolve issues noted. Residents with deed restrictions are not able to obtain pool passes.

ACC Applications

Nine ACC applications were submitted for review and approved:

9114 Kirkleigh – roof - APPROVED
17003 Fordingbridge-roof-APPROVED
9306 Landry – Fence- APPROVED
17035 Fennybridge-Patio cover replacement- APPROVED
17031 Fennybridge -replace siding and paint- APPROVED
9118 Landry – Driveway section replaced – APPROVED
17002 Fennybridge – replace siding and painting – APPROVED
9214 Landry – roof -APPROVED
9106 Newkay- Fence- APPROVED

All ACC forms are required to be submitted with all the required information including actual color samples (if required) before any work is scheduled. ACC forms are available online at www.memorialchasecia.com .

Monthly Invoices

The monthly invoices and association checks were presented, reviewed, and approved. Holding one check for attorney, pending information from Drew.

Old Business

Pool Decking post Replacement- One of the posts on the covered table area in the pool has a post which is rotted. Drew will seek quote for replacement and advise cost. Work is required to occur prior to the pool party. 5/12/2022- Drew will follow up with vendor to get repair completed before pool party. Vendor did not complete review of post. Will contact for information. Patch repair has been completed and Drew will follow up to get bid to replace post and part of decking if needed..

ACC Form Approval Letter-Completion Period Follow Up- Drew will get back to confirm timing.

Short Term Leasing (Home use wording)- Drew will be contacting Attorney regarding resolution for 'home use.' 6/9/2022 still working with attorney to complete document.

New Business

Home Sales Notifications- Board needs to know the process Sterling has in place for handling. Might want to consider WELCOME PACKAGE.

Attorney Handling- all inquiries regarding items at the attorney's office will be referred to the attorney for handling response.

Next Meeting Scheduled

July 14, 2022 @ 7:00pm – Fire Station 9755 Landry

Adjourn

With no further business to come before the board, a motion was made, seconded, and passed unanimously to adjourn at 7:38pm.

Celene Keserich, Secretary