

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

June 13, 2013

Fire Station-9755 Landry

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Norma Avila, Linda Benge, and Celene Keserich. Drew from Sterling and one resident were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES

The minutes of the May 9, 2013 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending May 31, 2013. Financials look good, on track.

Collections – The board reviewed the current status of all past due accounts as of May 31, 2013. All past due accounts after June 17, 2013 will be sent a past due invoice.

Deed Restriction Report – A review of the area was done, letters will be issued for all violations noted after a second check this weekend. One item is still pending review and a second certified will be sent for repairs needed on another home.

ACC Applications – There was one ACC application to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Attorney Open issues/invoice—We still have not heard anything from the attorney.

2013 Pool Season- The pool is now open regular hours: Tuesday –Sunday 2pm –8pm. We will determine if this new schedule is being utilized; changes will be made if pool is not used during the extra hours. Pool is always closed on Monday for cleaning. The deck has been replaced and all the chairs have been repaired. The pool party was a great success!

Large Vehicles in the Neighborhood- We have enough signatures for the affidavit. The affidavit will be completed by Drew, Sterling Management, with a request for signs to be posted to restrict vehicles 26,001 lbs. from parking in the neighborhood from 10pm-6am.

NEW BUSINESS

Pool Tag Update- All eligible pool tags have been delivered as of 6/12/2013.

NEXT MEETING SCHEDULED July 11, 2013 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:30 p.m.

Celene Keserich, Secretary