

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

**July 9, 2020  
Remote Meeting**

**CALL TO ORDER**

Mikel Fontana, President called the meeting to order at 7:02 p.m. Board members in attendance were Linda Benge, Annie Allen, and Celene Keserich. Drew from Sterling ASI was in attendance.

**ADOPT A AGENDA**

A motion was made, seconded, and passed unanimously to adopt the agenda as presented.

**HOMEOWNER/GUEST INPUT**

None

**APPROVAL OF MINUTES**

The monthly minutes were approved.

**MANAGEMENT REPORT**

**Financial**

The board reviewed the financial report for June 30, 2020.

**Collections**

Past due account were reviewed and all eligible accounts have been sent the required past due notices.

**Deed Restrictions**

A review of the area will be done, and letters will be sent.

**ACC Applications**

Two applications were submitted for review.

17114 Highworth – roof replacement-approved

17003 Highworth – roof replacement- sample color was provided - approved

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

**Monthly Invoices**

The board reviewed and approved the monthly invoices and association checks for their payment.

**OLD BUSINESS**

**MISSING PAYMENTS** There are five payments from September that were lost by Attorney O'Neil-we need status. Drew to follow up. 2/13/2020 Still no response. Continue to follow up. 3/12/2020 Drew confirmed that two replacement checks were received and that the outstanding items will be pursued. 4/9/2020 Still waiting for follow up on these items. 5/14/2020-attorney will be handling with Drew to research. 6/11/2020 this is still in progress. 7/9/2020 still in progress.

**POOL PLASTERING/REPAIRS** Quotes have received for replastering the pool. In addition, drains/drain covers may be necessary for recertification. This work will be reviewed by the board after the 2020 pool season.

## **NEW BUSINESS**

**HOMEOWNERS COMMUNICATION UPDATE-** Due to COVID19 we are asking that all inquiries be done online via the website. Face to Face visitation is not an option during this time. Thank you for your consideration.

**POOL REQUIREMENTS-** The pool was opened on July 1, 2020. Waivers, IDs masks and pool tags are required for entry. In addition, MASKS are required to be worn while not in the pool. We also ask that no pool accessories, other than arm floaties for children be used during this time. Continuing review of state/county health conditions is being considered to maintain pool operation. Please see the website for changes that may take place without prior notice. [www.memorialchasecia.com](http://www.memorialchasecia.com)

## **NEXT MEETING SCHEDULED**

**August 13, 2020 @ 7pm** location to be announced.

## **ADJOURN**

*With no further business to come before the board, a motion was made, seconded, and passed unanimously to adjourn at 7:19 p.m.*

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Celene Keserich, Secretary