

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**July 11, 2013
Fire Station-9755 Landry**

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Norma Avila, Linda Bengé, Kandace Mobley and Celene Keserich. Drew from Sterling and one resident were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES

The minutes of the June 13, 2013 meeting were reviewed and approved as resented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending June 30, 2013. Drew is getting an Audit Review quote.

Collections – The board reviewed the current status of all past due accounts as of June 30, 2013. Three accounts are still being handled by the lawyer. All past due accounts were sent an additional notice in June. Those will be reviewed again in August for next steps.

Deed Restriction Report – A review of the area was done. One account with a deed restriction update is at the attorney for collection, so we are forwarding this additional information for his review. One contact in writing is being reviewed by Drew and a fence issue is pending for thirty days. The outstanding pending review has been approved with the stipulation that any future changes are submitted with an ACC form.

ACC Applications – There were two ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Attorney Open issues/invoice—We still have not heard anything from the attorney.

Large Vehicles in the Neighborhood- We had enough signatures for the affidavit; however Harris County Precinct 4 has declined our request. They indicate that the entire neighborhood: both MCCIA and MCHOA signatures are required. We will approach MCHOA to see if they would like to pursue signatures. The affidavit request was for signs to be posted to restrict vehicles 26,001 lbs. from parking in the neighborhood from 10pm-6am.

Pool Tag Update- All pool tags have been delivered to eligible residents.

NEW BUSINESS

Pool Bathroom – The urinal in the men’s repair is in need of repair. Drew will obtain a quote for the repair.

Pool Water Fountain- The water fountain has a leak that needs repair. The plumber will also provide a quote for the fountain repairs.

NEXT MEETING SCHEDULED August 8, 2013 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:26 p.m.

Celene Keserich, Secretary