

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**July 12, 2012**

**Fire Station – 9755 Landry**

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**CALL TO ORDER**

President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Norma Avila, Linda Bengé, and Celene Keserich. Drew Jones with Sterling Association Services and three residents were also in attendance.

**ADOPT AGENDA**

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

**HOMEOWNER/GUEST INPUT**

A homeowner wanted to discuss large commercial vehicles parking on the street. The Contract Deputy was called and is confirming current restrictions and handling.

**APPROVAL OF MINUTES**

The minutes of the June 30, 2012 meeting were reviewed and approved as presented.

**MANAGEMENT REPORT**

**Financial** – The board reviewed and approved the final financial report for the month ending June 30, 2012.

**Collections** – Attorney report delayed due to personal reasons.

**Deed Restriction Report** – A review of the area was done, general lawn care was the most prominent item noted. Notices have been sent.

**ACC Applications** – There was one ACC application to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

**Monthly Invoices** - The board reviewed the monthly invoices and signed the association checks for their payment. The attorney check is still being held pending information we are waiting on regarding the bylaws.

## **OLD BUSINESS**

**Attorney Open Issue/invoice-** The Board continues to wait for a by-law review by the attorney.

**Collection on Past due Accounts-** There are thirteen accounts past due for 2012 association dues. Notices will be sent via mail, per law, for payment. There are also six accounts that are past due for both 2012 and prior, these accounts have been reviewed for handling based on the new association law. A discussion also occurred regarding application of payments to accounts based on the current law.

## **NEW BUSINESS**

**Pool Status-** The pool is now open everyday (except Monday and Tuesday) for the summer season. All the pool tags have been delivered. If you need pool tags or want to check the pool hours, please visit the website. Under consideration now is the repair/refinishing of the pool chairs. The board will be looking into quotes. The phone at the phone area had to be rewired and a new phone installed.

**Board Appointment-** Trey Kuykendahl has submitted his withdrawal from the board. Kandance Mobley expressed interest in the position and the board members present agreed to her appointment.

**NEXT MEETING SCHEDULED August 9, 2012 at the Fire Station on Landry.**

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:32 p.m.

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Celene Keserich, Secretary