

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEMORIAL
CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

July 12, 2018

Fire Station - 9755 Landry

CALL TO ORDER

Mikel Fontana, President, called the meeting to order at 7:01 p.m. Board members in attendance were Norma Avilas, Linda Benge, David Kenny and Celene Keserich. Drew from Sterling ASI and no residents were in attendance.

ADOPTA AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES The minutes were approved

MANAGEMENT REPORT

Financial- The board reviewed the financial report for the month ending June 30, 2018. The financials look good.

Collections- The board reviewed the status of the four (4) past due accounts as of June 30, 2018 that are being handled by the attorney: title report is the next step. In addition, there are now nine (9) not paid from 2018 that will be sent to the attorney.

Deed restriction Report- A review of the area is being completed and letters sent to owners as needed for the various restrictions noted.

ACC Applications- There was one form(s) submitted.

10723 Fenny Bridge – paint – pending-sample required

In addition, 9307 Southleigh-wrong form was submitted-fence/door & sidelets-waiting for proper forms to review.

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed and approved the monthly invoices and association checks for their payment. There are two under review: one for Sterling April 2017 and another for Growth Services March 2018 (verifying no duplication).

OLD BUSINESS

Pool Tags- Pool tags are required (for those 16yrs of age and older) and sign in will be required. Anyone under 10 yrs. old must be accompanied by someone 16 or older who has a tag. 6.14.2018--Pool tags and sign in are Now REQUIRED for pool entrance. Requested tags will be provided within 72 hours of request, if eligible (no pending restrictions and association fees are paid). 7.12.2018-All ELIGIBLE pool tags have been given out.

ACC Forms- Letters will be sent to all residents regarding ACC regulations to remind and clarify the process for home improvements. 7.12.2018-revisions complete and mailings will begin soon.

Common Area Improvements- The play area will require some new swing seats and review of slide walkway. 7.12.2018- quotes being obtained. Vandalism occurred and new hooks for the swings had to be replaced. Information is being reviewed regarding pricing. 7.12.2018- new swings and hooks ordered- awaiting receipt. Also, new wire top and gate latch repair on pool gate.

NEW BUSINESS

NEXT MEETING SCHEDULED – August 9, 2018, 7pm, Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:25 p.m.

Celene Keserich, Secretary