

Minutes Of the Monthly Meeting of The Memorial Chase Community Improvement Association Board of Directors

July 14, 2022
Fire Station 9755 Landry

Call To Order

Celene Keserich, Secretary called the meeting to order at 7:03pm. Board members in attendance were Norma Avila, Linda Benge, and David Kenney. Drew from Sterling ASI was also in attendance.

Adopt Agenda

A motion was made, seconded, and passed unanimously to adopt the agenda as presented.

Homeowner/Guest Input

None

Approval of Minutes

The June 9, 2022 monthly board meeting minutes were approved as presented.

Management Reports

Financial

The board reviewed the financial reports for June 2022.

Collections

There are eight past due 2022 accounts. There are eight accounts at the attorney. Drew added that this was best collections have looked.

Deed Restrictions

An inspection of the area will be completed. Letters will be sent.

ACC Applications

Two ACC applications were submitted for review and approved:
17006 Kirckchapel Drive – new gate and fence-APPROVED
17010 Boyton Lane- Exterior repair and paint - APPROVED

All ACC forms are required to be submitted with all the required information including actual color samples (if required) before any work is scheduled. ACC forms are available online at www.memorialchasecia.com .

Monthly Invoices

The monthly invoices and association checks were presented, reviewed, and approved. **(Check 6676 for Southwest Pool in the amount of \$6336.25 due 7/6 was signed- asking that President Fontana check into late payment.) Also, from previous month, we were Holding one check for attorney, pending information from Drew. Was this resolved?**

Old Business

Pool Decking post Replacement- One of the posts on the covered table area in the pool has a post which is rotted. Drew will seek quote for replacement and advise cost. Work is required to occur prior to the pool party. 5/12/2022- Drew will follow up with vendor to get repair completed before pool party. Vendor did not complete review of post. Will contact for information. Repair was done locally. **7/14/2022 Still pending.**

Home Sales Notifications- Board needs to know the process Sterling has in place for handling. Might want to consider WELCOME PACKAGE. **7/14/2022 Still pending.**

Short Term Leasing (Home use wording)- Drew will be contacting Attorney regarding resolution for 'home use.' 6/9/2022 still working with attorney to document. **7/14/2022 Have document, approved by board, to be signed and notarized for submission to Drew this weekend (7/16/22) to complete steps to add to the homeowner association bylaws.**

New Business

Residents' Concerns- Will be discussed at next meeting

Vehicles Parked in Street- will be discussed at next meeting

Next Meeting Scheduled

August 11, 2022 @ 7:00pm – Fire Station 9755 Landry

Adjourn

With no further business to come before the board, a motion was made, seconded, and passed unanimously to adjourn at 7:23pm.

Celene Keserich, Secretary