

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

August 8, 2013

Fire Station-9755 Landry

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:03 p.m. Board members in attendance were Norma Avila, David Kopinitz, Kandace Mobley and Celene Keserich. Drew from Sterling and one resident were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES

The minutes of the July 11, 2013 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending July 31, 2013.

Collections – The board reviewed the current status of all past due accounts as of July 31, 2013. Three accounts are still being handled by the lawyer. Eleven additional accounts will be turned over to the attorney for handling. Any assessment accounts showing a credit will be issued a check (with the exception of one which the resident has indicated is an advance payment for 2014).

Deed Restriction Report – A review of the area was done. One account has been granted a 90 day extension to complete repairs, a letter will be sent to resident. Two other residents will be getting letters based on restrictions noted.

ACC Applications – There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Attorney Open issues/invoice—We still have not heard anything from the attorney.

Large Vehicles in the Neighborhood- We had enough signatures for the affidavit; however Harris County Precinct 4 has declined our request. They indicate that the entire neighborhood: both MCCIA and MCHOA signatures are required. We will approach MCHOA to see if they would like to pursue signatures now that we have received the documents back from Harris County Precinct 4 offices. The affidavit request was for signs to be posted to restrict vehicles 26,001 lbs. from parking in the neighborhood from 10pm-6am.

Pool Tag Update- All pool tags have been delivered to eligible residents.

Pool Bathroom/Water Fountain – The urinal in the men’s room and the water fountain have been repaired.

NEW BUSINESS

Back to School Pool Hours – The Pool hours through August 25th will be Tuesday – Sunday 2-8pm. The pool will be closed starting August 26 (start of school). The pool will be open for the Labor Day weekend August 31- September 2 from 2-8pm.

2014 Budget- The board reviewed and approved the budget for 2014.

2013 Pool Season - The 2013 pool season usage will be reviewed after September 2 to see if any changes should be made to the pool hours/days for 2014.

Association Audit- Last audit conducted for the association was in 2009. With an audit being recommended every 4 years, the Board has agreed to have an audit performed on the 2013 calendar year.

NEXT MEETING SCHEDULED September 12, 2013 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:31 p.m.

Celene Keserich, Secretary