

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEMORIAL  
CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

**August 9, 2018**

**Fire Station - 9755 Landry**

**CALL TO ORDER**

Mikel Fontana, President, called the meeting to order at 7:02 p.m. Board members in attendance were Norma Avilas, David Kenny and Celene Keserich. Drew from Sterling ASI and no residents were in attendance.

**ADOPTA AGENDA**

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

**HOMEOWNER/GUEST INPUT**

None

**APPROVAL OF MINUTES** The minutes were approved

**MANAGEMENT REPORT**

**Financial-** The board reviewed the financial report for the month ending July 31, 2018. The financials look good.

**Collections-** The board reviewed the status of the four (4) past due accounts as of July 31, 2018 that are being handled by the attorney.

**Deed restriction Report-** A review of the area is being completed and letters sent to owners as needed for the various restrictions noted. There are several follow-ups being done which include formal action on longstanding unresolved issues.

**ACC Applications-** There was one form(s) submitted and three pending approved.

17006 Fenny Bridge- roof- pending approval

17010 Kirkchapel- late receipt (work done)- approved

10723 Fenny Bridge – paint –sample received and approved

9307 Southleigh-fence/door & side lights- correct forms submitted and approved

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

**Monthly Invoices -** The board reviewed and approved the monthly invoices and association checks for their payment. (the two under review from last month: one for Sterling April 2017 and another for Growth Services March 2018 have been verified as not duplicates.)

**OLD BUSINESS**

**Pool Tags-** Pool tags are required (for those 16yrs of age and older) **and** sign in will be required. Anyone under 10 yrs. old must be accompanied by someone 16 or older who has a tag. 6.14.2018--Pool tags and sign in are Now REQUIRED for pool entrance. Requested tags will be provided within 72 hours of request, if eligible (no pending restrictions and association fees are paid). 7.12.2018-All ELIGIBLE pool tags have

**been given out.**

**ACC Forms-** Letters have been sent to all residents regarding ACC regulations to remind and clarify the process for home improvements. **UPDATE:** Sterling Mgmt. will be sure to date when received, so the Board can approve within guidelines set. .

**Common Area Improvements-** The play area will require some new swing seats and review of slide walkway. **7.12.2018- quotes being obtained.** Vandalism occurred and new hooks for the swings had to be replaced. Information is being reviewed regarding pricing. **7.12.2018- new swings and hooks ordered-** awaiting receipt. Also, new wire top and gate latch repair on pool gate. Also, play area modification needed on the slide structure- pending quote. Still pending for appt. for wire on pool gate.

## **NEW BUSINESS**

**Resident Comments/Issues-** The Board communicates to Sterling Management regarding issues sent to us to assist with follow up.

**NEXT MEETING SCHEDULED** – September 13, 2018, 7pm, Fire Station on Landry.

## **ADJOURN**

*With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:26 p.m.*

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Celene Keserich, Secretary