

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

**August 13, 2020
Remote Meeting**

CALL TO ORDER

Mikel Fontana, President called the meeting to order at 7:00 p.m. Board members in attendance were Norma Avila, David Kenny, and Celene Keserich. Drew from Sterling ASI was in attendance.

ADOPT A AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES

The monthly minutes were approved.

MANAGEMENT REPORT

Financial

The board reviewed the financial report for July 31, 2020.

Collections

Twenty-one accounts out of the total 235 are in review. Six are currently being handled by the attorney.

Deed Restrictions

A review of the area will be done this weekend, and letters will be sent.

ACC Applications

Three applications were submitted for review.

17006 Boyton – wood replacement/paint - approved

17015 Boyton – wood replacement/paint – approved

9307 Southleigh Drive – wood replacement/paint - approved

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at www.memorialchasecia.com.

Monthly Invoices

The board reviewed and approved the monthly invoices and association checks will be delivered to President Fontana's home during the week for signature and mailing.

OLD BUSINESS

MISSING PAYMENTS There are five payments from September that were lost by Attorney O'Neil-we need status. Drew to follow up. 2/13/2020 Still no response. Continue to follow up. 3/12/2020 Drew confirmed that two replacement checks were received and that the outstanding items will be pursued. 4/9/2020 Still waiting for follow up on these items. 5/14/2020-attorney will be handling with Drew to research. 6/11/2020 this is still in progress. 7/9/2020 still in progress.

POOL PLASTERING/REPAIRS Based on observation; a quote is being requested for replastering the pool. In addition, drains/drain covers may be necessary for recertification. Drew will handle this request. 3/12/2020 a bid in the amount of \$19,200 was received. Future review of past costs and any additional changes that might be needed are under consideration for handling after this years' pool season. 5/14/2020-*This item is still pending.* 6/11/2020 *No updates this year.*

COVID 19 IMPACT- In order to comply with the Harris County Stay Home, Stay Safe order, the tennis court/basketball area is currently locked. In addition, the park/play area is closed. Please comply with the Harris County order to avoid these areas. 7/9/2020 *Park area is now open for use.*

POOL/MASK REQUIREMENTS- The pool was opened on July 1, 2020. Waivers, IDs masks and pool tags are required for entry. In addition, MASKS are required to be worn while not in the pool. We also ask that no pool accessories, other than FLOATIES for children be used during this time. Continuing review of state/county health conditions is being considered to maintain pool operation. Please see the website for days/hours of pool operation. www.memorialchasecia.com

NEW BUSINESS

POOL HOURS – BACK TO SCHOOL – WEEKENDS ONLY- The pool is currently open Wednesday - Sunday, 2:00pm to 8:00pm. The pool schedule will change to weekends only effective Monday, August 17th. The pool will be open Saturday and Sunday, 2:00pm to 8:00pm. Pool Tags required to enter the pool gate. Everyone entering the pool area must first check in with the lifeguard. Mask Required to Enter The Pool Area. Additional guidelines and restrictions apply during the 2020 pool season due to COVID-19 risk. See the home page for details.

NEXT MEETING SCHEDULED

September 10, 2020 @ 7pm location to be announced.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:16 p.m.

Celene Keserich, Secretary