

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**August 14, 2008  
Fire Station – 9755 Landry**

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**CALL TO ORDER**

A quorum having been established, President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Shirley Maxey, David Kopinitz, Jill Chumley and Kim Cluff. Drew Jones with Sterling Association Services, Inc was also in attendance.

**ADOPT AGENDA**

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

**HOMEOWNER/GUEST INPUT**

None

**APPROVAL OF MINUTES**

The minutes of the July 10, 2008 meeting were reviewed and approved as presented.

**MANAGEMENT REPORT**

**Financial** – The board reviewed and approved the final financial report for the month ending July 31, 2008.

**Collections** – The board reviewed the current status of all past due accounts as of July 31, 2008. Certified letters were mailed out on all past due 2008 accounts. After 30 days all past due accounts will be forwarded to the association attorney for collection. 2008 Assessments are now past due and a \$25.00 late fee has been added to all past due accounts.

**Deed Restriction Report** – The board reviewed the monthly deed restriction report. Letters will be mailed as needed to address current deed restrictions.

**ACC Applications** –

One application was reviewed and approved. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

**OLD BUSINESS**

**Playground Equipment** The board reviewed several bids that were submitted for the replacement of the play structure at the playground. The board requested Drew to contact the vendor to provide additional bids as the one submitted were larger than the area that is available.

**Pool Access** Residents are reminded that pool tags are required on entry into the pool area. Residents are required to remain at the pool with their children and or guest. Residents under the age of 10 years of age are not issued pull tags and must have someone 16 years of age or older with them at all times. The board is exploring options for pool access for the 2009 pool season.

## **NEW BUSINESS**

**2008 Pool Season** Mikel reported that the regular pool season ends on August 24, 2008. The pool will be open for the Labor Day weekend on Aug 30<sup>th</sup>, 31<sup>st</sup> and Sept 1<sup>st</sup> from 2pm – 8pm. 2008 Pool Season ends Sept 2, 2008.

**Pool Repairs** Southwest Pool Company advised that the pool filters would need to be replaced at an estimated cost of \$5,759.00. The repairs will take place after the pool closes for the season.

**2009 Budget Planning** The board will begin the process to prepare the 2009 budget for review and approval. The 2009 Annual Assessment rate will be established after the 2009 Annual Budget is completed and approved.

**NEXT MEETING SCHEDULED September 09, 2008 at the Fire Station on Landry.**

## **ADJOURN**

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:45 p.m.

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Celene Keserich, Secretary