

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**August 9, 2012**

**Fire Station – 9755 Landry**

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**CALL TO ORDER**

President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Norma Avila, Kandance Mobley, and Celene Keserich. Drew Jones with Sterling Association Services and one resident were also in attendance.

**ADOPT AGENDA**

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

**HOMEOWNER/GUEST INPUT**

There was no homeowner input.

**APPROVAL OF MINUTES**

The minutes of the July 31, 2012 meeting were reviewed and approved as presented.

**MANAGEMENT REPORT**

**Financial** – The board reviewed and approved the final financial report for the month ending July 31, 2012.

**Collections** – Ten accounts are past due for 2012, eight of those over \$25, six are being handled by the attorney.

**Deed Restriction Report** – A review of the area was done, general lawn care was the most prominent item noted. Notices have been sent.

**ACC Applications** – There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

**Monthly Invoices** - The board reviewed the monthly invoices and signed the association checks for their payment. The attorney check is still being held pending information we are waiting on regarding the bylaws.

## **OLD BUSINESS**

**Attorney Open Issue/invoice-** The Board continues to wait for a by-law review by the attorney.

**Collection on Past due Accounts-** There are eight accounts past due for 2012 association dues. Notices have been sent via mail, per law, for payment. There are also six accounts that are past due for both 2012 and prior, these accounts have been reviewed for handling based on the new association law. The attorney will handle the next notice.

**Pool Status-** The pool is now open everyday (except Monday and Tuesday) for the summer season. If you need pool tags or want to check the pool hours, please visit the website. Under consideration now is the repair/refinishing of the pool chairs. The board will be looking into quotes.

## **NEW BUSINESS**

**2013 Contract Deputy Rate-** A newsletter will be sent out requesting resident feedback on the association security increase.

**Parking Ordinance-** The parking ordinance for motorized vehicles is being reviewed.

**NEXT MEETING SCHEDULED September 13, 2012 at the Fire Station on Landry.**

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:49 p.m.

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Celene Keserich, Secretary