

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEMORIAL
CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

**September 12, 2019
9755-A Landry - Fire Station**

CALL TO ORDER

Mikel Fontana, President called the meeting to order at 7:00 p.m. Board members in attendance were Anne Allen, Linda Bengé and Celene Keserich. Drew from Sterling ASI was in attendance and no residents were in attendance.

ADOPTA AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES- The minutes were approved.

MANAGEMENT REPORT

Financial- The board reviewed the financial report for August 31, 2019. We received a check for \$29.72 from Randalls for customer participation rebate.

Collections- The board reviewed the status of the outstanding past due accounts as of August 31, 2019. A title search will be done on the property at 9311 Kirkchapel to confirm ownership.

Deed restriction Report- A review of the area was completed and restrictions will be addressed.

ACC Applications- There were four (4) applications submitted, reviewed and approved:

9314 Bampton- new fence-approved

9203 Southleigh- wood work and painting-approved

9214 Halkirk-paining-approved

17004 Highworth-replace rotten wood/painting & concrete replacement-approved

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed and approved the monthly invoices and association checks for their payment. One item in question was the Tara Energy address listings on the bills- Drew will provide Mikel with past bills to do comparison and validate address information. Drew will also check into the Attorney check to insure it is to be paid from our account.

OLD BUSINESS

COMMON AREA REPAIRS- COURT REPAIRS- The Board has asked that the management company get a quotes on the filling of crack s and repaint as is from vendor. *DREW WILL CONTACT FOR QUOTE 7/11/2019 Bid received for the tennis court is under review- fill in cracks, pressure wash and paint bid was submitted. Drew will be contacting vendor for full replacement cost also as comparison.9/12/2019*

MONTHLY REPEAT DEED RESTRICTION VIOLATIONS- The Board discussed how to handle re-occurring deed restrictions. Drew will review and advise. *8/8/2019 Still being reviewed for process.*

NEW BUSINESS

RESIDENT CONCERN/INQUIRIES-

-A reminder that all complaints require the complainants full name and address for response (this will be held in confidentiality).

-The truck/trailer parked at the corner of Highworth & Southleigh – this is under the jurisdiction of Constable's office. Calls/concern should be made to their office for resolution.

-We have reached out to the Water district for two items:

1) trimming the wooded lot between the MCHOA pool and the MCCIA pool.

2) In addition, we were advised that curb number painting was to occur in our neighborhood and has not to date.

-A Harris county deputy will visit us at our October meeting for questions.

NEXT MEETING SCHEDULED – October 10, 2019, 7pm, at the temporary fire station location 9755-A Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:28 p.m.

Celene Keserich, Secretary