

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

September 13, 2012

Fire Station – 9755 Landry

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Norma Avila, Linda Benge, Kandance Mobley, and Celene Keserich. Drew Jones with Sterling Association Services and one resident were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

There was no homeowner input.

APPROVAL OF MINUTES

The minutes of the August 31, 2012 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending August 31, 2012.

Collections – Attorney report needs to be updated. Next steps need to be taken on various outstanding accounts.

Deed Restriction Report – A review of the area was done, general lawn care, trailers and siding issues letters have been sent.

ACC Applications – There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment. The attorney check has been voided pending information we are waiting for regarding the bylaws.

OLD BUSINESS

Attorney Open Issue/invoice- The Board continues to wait for a by-law review by the attorney.

Collection on Past due Accounts- The attorney s been requested to take next step on outstanding accounts.

Pool Status- The pool is now closed. Right before the season ended we were alerted to Nutria rats in the pool area. They have been removed and precautions have been taken to secure the pool area to prevent future entry.

NEW BUSINESS

2013 Contract Deputy Rate- Based on responses from residents the January 2013 security contract should not be continued if it results in another increase to fees. Further response from MCHOA will determine contract continuance.

Parking Ordinance- The parking ordinance for motorized vehicles is being reviewed.

Budget 2013- The budget was presented and approved. Assessments will remain at \$375.00. Preparation of installment notices to residents will begin soon.

NEXT MEETING SCHEDULED October 11, 2012 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:39 p.m.

Celene Keserich, Secretary