

Minutes Of the Monthly Meeting of The Memorial Chase Community Improvement Association Board of Directors

September 14, 2023
Fire Station 9755 Landry

Call To Order

Mikel Fontana, President called the meeting to order at 7:04pm. Board members in attendance were Norma Avila, Linda Benge, David Kenney and Celene Keserich. Drew from Sterling ASI was also in attendance.

Adopt Agenda

A motion was made, seconded, and passed unanimously to adopt the agenda as presented.

Homeowner/Guest Input

None

Approval of Minutes

The August 10, 2023, monthly board meeting minutes were approved as presented.

Management Reports

Financial

The board reviewed and approved the financials for August 2023, they are in order and look good.

Collections

The attorney report looks good. There are a total of seventeen accounts that the attorney is now overseeing. Three of these are now paid and one is on a payment plan. Drew will be writing up the process/timelines for Association dues for the Board.

Deed Restrictions

Neighborhood was reviewed and letters sent. Several restrictions have been advanced to certified notices being sent to resolve.

ACC Applications

Seven ACC applications was submitted for review:

9207 Southleigh – home improvements- approved by Board.

9118 Kirkleigh- painting-approved by Board.

17007 Highworth – windows – denied.

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17007 Highworth- siding, rotten wood replacement & patio cover-approved by Board.

9107 Southleigh – fence-approved by Board

9314 Southleigh- fence-approved by Board

All ACC forms are required to be submitted with all the required information including actual color samples (if required) **prior** to any work being started or scheduled. ACC forms are available online at www.memorialchasecia.com . Forms should be completed and submitted by the homeowner, not a third party. This ensures the request for work to be done is approved by the homeowner.

Monthly Invoices

The monthly invoices and association checks were reviewed and processed by the board.

Old Business

Common Area Repairs – Repairs have been completed.

2023 Pool Season- The 2023 pool season has come to an end. The pool is closed until the 2024 pool season.

New Business

Water restrictions- HC WCID 119 is now at Stage 2 water Restrictions. Compliance is Mandatory. Residents should refer to the water district website for details on the restrictions.

Next Meeting Scheduled

October 12, 2023 @ 7:00pm – Fire Station 9755 Landry

Adjourn

With no further business to come before the board, a motion was made, seconded, and passed unanimously to adjourn at 7:29 pm.

Celene Keserich, Secretary