

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

October 11, 2012

Fire Station – 9755 Landry

CALL TO ORDER

Secretary Celene Keserich called the meeting to order at 7:00 p.m. Board members in attendance were Norma Avila, Linda Bengé, and David Kopinitz, Drew Jones with Sterling Association Services and two residents were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

There was no homeowner input.

APPROVAL OF MINUTES

The minutes of the September 13, 2012 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending September 30, 2012.

Collections – Drew provided updates to the report. Attorney report needs to be updated. Several items were approved to move forward with action by the attorney.

Deed Restriction Report – A review of the area was done, general lawn care, trailers and siding issues ---letters have been sent.

ACC Applications – There were three ACC applications presented for review and they were approved as presented. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Attorney Open Issue/invoice- The Board continues to wait for a by-law review by the attorney. The attorney check has been voided pending information we are waiting for regarding the bylaws.

2013 Contract Deputy Rate- Based on responses from residents the January 2013 security contract should not be continued if it results in another increase to fees. A further response from MCHOA confirms that we will not continue the contract due to an increase.

Budget 2013- The budget was presented and approved. Assessments will remain at \$375.00. Preparation of installment notices to residents will begin soon.

NEW BUSINESS

Play Ground Damage- The teeter-totters in the play ground area were damaged. The items had to be welded and have hinging parts replaced.

Parking Ordinance- The parking ordinance for motorized vehicles is being reviewed.

NEXT MEETING SCHEDULED November 8, 2012 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:21 p.m.

Celene Keserich, Secretary