

Minutes Of the Monthly Meeting of The Memorial Chase Community Improvement Association Board of Directors

October 14, 2021
Remote Location

Call To Order

Mikel Fontana, President called the meeting to order at 7:00pm. Board members in attendance were Norma Avila, David Kenny, Annie Allen and Linda Benge. One homeowner and Drew from Sterling ASI was also in attendance.

Adopt Agenda

A motion was made, seconded, and passed unanimously to adopt the agenda as presented.

Homeowner/Guest Input

None

Approval of Minutes

The September 09, 2021, monthly board meeting minutes were approved as presented.

Management Reports

Financial

The board reviewed the financial reports for September 30, 2021

Collections

No new actions to be taken on existing accounts at this time.

Deed Restrictions

An inspection of the area will be completed, and letters will be mailed

ACC Applications

Three ACC application was submitted for review and approved:
17018 Kirkchapel – Fence Replacement
17018 Kirkchapel – Painting
9103 Southleigh – Fence Replacement

All ACC forms are required to be submitted with all the required information including actual color samples (if required) before any work is scheduled. ACC forms are available online at www.memorialchasecia.com .

Monthly Invoices

The board reviewed and approved the monthly invoices and associations checks.

Old Business

Pool /Pumps Water Leak

There is currently a water leak which may be coming from the pool piping and or equipment in the pump room. Additional inspection to be done to locate and repair the leak

ACC Form Approval Letters

Drew was provided previous letters that were sent to a resident for pending deed restrictions issues that have not been corrected. He will draft up a final letter that would be sent to any homeowner when this occurs prior to the issue being sent to the attorney.

New Business

Budget 2022 / Assessment Rate

The board reviewed and approved the 2022 budget and annual assessment rate of \$375. Drew will work to get the assessment invoices out new week for residents to take advantage of the payment plan that is available if needed.

Board Position

The board voted to approve Sanga Kuykendall to fill the open board position and thanked her for giving her time to the community.

Next Meeting Scheduled

November 11, 2021 @ 7:00pm – Location TBD – Updates posted on the association website.

Adjourn

With no further business to come before the board, a motion was made, seconded, and passed unanimously to adjourn at 7:38pm.

Celene Keserich, Secretary