

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEMORIAL
CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

October 11, 2018

Fire Station - 9755 Landry

CALL TO ORDER

Mikel Fontana, President, called the meeting to order at 7:02 p.m. Board members in attendance were Norma Avilas, David Kenny, and Celene Keserich. Drew from Sterling ASI and no residents were in attendance.

ADOPTA AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES- The minutes were approved.

MANAGEMENT REPORT

Financial- The board reviewed the financial report for the month ending September 30, 2018. The financials look good.

Collections- The board reviewed the status of the outstanding past due accounts as of September 30, 2018--total of eight (8) being handled by the attorney with four (4) of those being paid.

Deed restriction Report- A review of the area is being completed and letters sent to owners as needed for the various restrictions noted. Escalated handling will be taken on one account after numerous attempts to resolve.

ACC Applications- There were NO form(s) submitted.

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed and approved the monthly invoices and association checks for their payment with one item to be clarified. Water bill for current month is higher than previous-verify water usage or correction (Drew).

OLD BUSINESS

Common Area Improvements- The play area will require some new swing seats and review of slide walkway. 7.12.2018- quotes being obtained. Vandalism occurred and new hooks for the swings had to be replaced. Information is being reviewed regarding pricing. 7.12.2018- new swings and hooks ordered- awaiting receipt. Swings have been replaced. Also, play area modification needed on the slide structure- pending quote. We have received one quote. Seeking additional quotes. Drew will contact another vendor for quote 10.11.2018.

Pool gate modifications - New wire top and gate latch repair on pool gate. Has been replaced and modified.

New Credit Service- The Board voted no at this time to the proposed credit service suggested by the property management company. This would involve reporting residents who have not paid their association fees to the credit bureau.

NEW BUSINESS

2019 Budget- budget costs will remain the same as 2018. No new expenses expected. Association fee will remain at the \$375 level.

Additional Services Provided by Sterling ASI- No additional services will be added without Board review/approval.

Community Shred Day- Proposed MCCIA/MCHOA shred day to take place. We need specifics on date, exact cost, etc. in order to consider participation. 10.11.2018 Drew will obtain additional info on cost to consider participation in this event.

NEXT MEETING SCHEDULED – November 8, 2018, 7pm, Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:24 p.m.

Celene Keserich, Secretary