

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

November 11, 2010

Fire Station 33 – 9755 Landry

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Linda Benge and David Kopinitz. Drew Jones with Sterling Association Services, Inc and one resident was also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES

The minutes of the October 14, 2010 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending October 31, 2010.

Collections – The board reviewed the current status of all past due accounts as of October 31, 2010.

Deed Restriction Report – The board reviewed the monthly deed restriction report. Letters will be mailed as needed to address deed restrictions.

ACC Applications –

There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices The board reviewed the monthly invoices and signed the association checks for their payment.

OLD BUSINESS

Annual Audit Drew is in contact with the auditor and will provide a completed audit at the December 2010 meeting.

Swing Sets Mikel reported that the swings had been replaced on the large swing set on the playground. (Four swings were replaced. The swings will be checked on the smaller swing set and replaced if needed.

NEW BUSINESS

2011 Annual Assessments The board requested that Sterling ASI provided a detail report of all the 2011 assessments paid prior to 01-01-11. Drew will work to provide this information to the board.

Animals Allowed To Run Loose In The Neighborhood The board discussed recent reports by residents of animals being allowed to roam the neighborhood. Residents will be advised to contact the Harris County Animal Control and or the Harris County Sheriffs Office for these issues.

NEXT MEETING SCHEDULED December 09, 2010 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:40 p.m.

Celene Keserich, Secretary