

Minutes Of the Monthly Meeting of The Memorial Chase Community Improvement Association Board of Directors

November 11, 2021
Fire Station on Landry

Call To Order

Mikel Fontana, President called the meeting to order at 7:03pm. Board members in attendance were Norma Avila, Celene Keserich and Linda Bengel. Drew from Sterling ASI was also in attendance.

Adopt Agenda

A motion was made, seconded, and passed unanimously to adopt the agenda as presented.

Homeowner/Guest Input

None

Approval of Minutes

The October 14, 2021, monthly board meeting minutes were approved as presented.

Management Reports

Financial

The board reviewed the financial reports for October 31, 2021

Collections

No new actions to be taken on existing accounts at this time.

Deed Restrictions

An inspection of the area will be completed, and letters will be mailed

ACC Applications

One ACC application was submitted for review and approved:

9322 Bampton- Fence Replacement

All ACC forms are required to be submitted with all the required information including actual color samples (if required) before any work is scheduled. ACC forms are available online at www.memorialchasecia.com .

Monthly Invoices

The board reviewed and approved the monthly invoices and associations checks.

Old Business

Pool /Pumps Water Leak

There is currently a water leak which may be coming from the pool piping and or equipment in the pump room. Additional inspection to be done to locate and repair the leak. Leak detection and repair being planned.

Budget 2022 / Assessment Rate

The board reviewed and approved the 2022 budget and annual assessment rate of \$375. Drew will work to get the assessment invoices out new week for residents to take advantage of the payment plan that is available if needed

Board Position

The board voted to approve Sanga Kuykendall to fill the open board position and thanked her for giving her time to the community.

New Business

Resident Inquiries

Two inquiries were received via email. Responses were provided to the inquiries.

Reminders

PO Box payment is due. Drew is still reviewing charges for large postage, large copy numbers and certified letters. In addition, he is checking on the \$75 fee outstanding. Drew has article to post on the website.

Next Meeting Scheduled

December 9, 2021 @ 7:00pm – Location TBD – Updates posted on the association website.

Adjourn

With no further business to come before the board, a motion was made, seconded, and passed unanimously to adjourn at 7:32pm.

Celene Keserich, Secretary