

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**December 9, 2010
Home of Linda Bengé**

CALL TO ORDER

President Mikel Fontana called the meeting to order at 7:00 p.m. Board members in attendance were Linda Bengé, Jill Chumley, David Kopinitz, Kim Cluff and Celene Keserich. Drew Jones with Sterling Association Services, Inc and two residents were also in attendance.

ADOPT AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

None

APPROVAL OF MINUTES

The minutes of the November 11, 2010 meeting were reviewed and approved as presented.

MANAGEMENT REPORT

Financial – The board reviewed and approved the final financial report for the month ending November 30, 2010.

Collections – The board reviewed the current status of all past due accounts as of November 30, 2010.

Deed Restriction Report – The board reviewed the November report and a inspection of the neighborhood will be made the middle of December and letters will be mailed out as needed.

ACC Applications –

There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at www.memorialchasecia.com.

Monthly Invoices The board reviewed the monthly invoices and signed the association checks for their payment. Drew will research the tax bill submitted for payment.

OLD BUSINESS

Annual Audit All Board members received copies of the annual audit. All questions have been answered. This item is closed.

Swing Sets New Baby Swings have been ordered. Total cost for all four is approximately \$325.

Animals Allowed to Run Loose in the Neighborhood The newsletter will be updated with info on how to contact Harris County Animal Control and/or Harris County Sheriff's office for these issues.

NEW BUSINESS

2011 Annual Assessments The Board requested that Sterling ASI provide a detail report of all the 2011 assessments. Drew has provided a list and will continue to update and provide submissions.

Bank Statement There were several debit and charge entries on the statement from our energy provider. Drew from Sterling ASI will check into the entries and report his findings.

NEXT MEETING SCHEDULED January 13, 2010 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:36 p.m.

Celene Keserich, Secretary