

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS  
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC.**

**December 12, 2013**

**The home of Celene Keserich-9111 Southleigh Dr.**

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**CALL TO ORDER**

President Mikel Fontana called the meeting to order at 7:05 p.m. Board members in attendance were Norma Avila, Linda Benge, David Kopinitz, Kandace Mobley and Celene Keserich. Drew from Sterling and one resident were also in attendance.

**ADOPT AGENDA**

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

**HOMEOWNER/GUEST INPUT**

No homeowner input.

**APPROVAL OF MINUTES**

The minutes of the November 14, 2013 meeting were reviewed and approved as presented.

**MANAGEMENT REPORT**

**Financial** – The board reviewed and approved the final financial report for the month ending November 30, 2013. Drew will provide clarification on the balance sheet vs. 2014 assessments collected in the checking account.

**Collections** – The board reviewed the current status of all past due accounts as of November 30, 2013.

**Deed Restriction Report** – A review of the area was done. Letters will be sent to residents as needed. Drew will continue to follow up on one item which is currently at the attorney.

**ACC Applications** – There were no ACC applications to review/approve. Residents are reminded that ACC forms must be submitted and approved prior to starting any projects. ACC forms should be submitted with all the required information including color samples. Forms are available online at [www.memorialchasecia.com](http://www.memorialchasecia.com).

**Monthly Invoices -** The board reviewed the monthly invoices and signed the association checks for their payment.

## **OLD BUSINESS**

**Common Area Improvements-** Tennis/Basketball Court Fencing: Drew is still pursuing quotes.

**2013 Pool Season –** The 2013 Pool usage will be reviewed next year to see if any changes should be made to the pool hours in 2014. Drew is still following up on the pool service warranty and pool discoloration.

**Annual Meeting Changes 2014-** The board discussed the changes for 2014 and we comply with the updates.

## **NEW BUSINESS**

**2014 Annual Meeting-** The Annual meeting will be held February 13, 2014 at the fire station on Landry.

**Annual Meeting Documents-** All documents will be posted online at the MCCIA website.

**NEXT MEETING SCHEDULED January 10, 2014 at the firestation on Landry.**

## **ADJOURN**

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:49 p.m.

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Celene Keserich, Secretary