

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS MEMORIAL
CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

**February 8, 2018
Fire Station - 9755 Landry**

CALL TO ORDER

Mikel Fontana, President, called the meeting to order at 7:15 p.m. Board members in attendance were Linda Bengé, David Kopinitz, and Celene Keserich. Drew from Sterling ASI and one resident were in attendance.

ADOPTA AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES The minutes were approved

MANAGEMENT REPORT

Financial—The board reviewed the financial report for the month ending January 31, 2018. The financials look good. We received a check from Randalls Remarkable Card in the amount of \$24.67.

Collections—The board reviewed the status of the six (6) past due accounts as of January 31, 2018 that are being handled by the attorney.

Deed restriction Report—A review of the area was completed and letters sent to owners as needed for the various restrictions noted.

ACC Applications—There was one (1) form submitted:
17022 Highworth – window replacement –approved by the Board

There is still one form pending:

17126 Kirkchapel – fence – pending approval by Board

All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at

www.memorialchasecia.com.

Monthly Invoices - The board reviewed and approved the monthly invoices and association checks for their payment. Drew is handling the telephone bill discrepancy.

OLD BUSINESS

Security Concerns – The Board discussed the concerns submitted. In addition, we have been advised by the Precinct 4 deputy that patrols are based on crimes/incidents. So, please report any incidents to Precinct 4. Also, the board is researching the cost for patrol in our area. The Board received the cost of security for the area, it will be reviewed. Still under review.

2018 Annual Meeting- The meeting will take place on February 8, 2018, 7pm at the Fire Station on Landry.

Bathroom Fixture Replacement- this is still in the plan for this year.

NEW BUSINESS

Election of Officers- A motion and a second were made to continue with the current board positions for another year. The motion was passed with the board positions being:

Mikel Fontana- President	David Kopinitz – Vice President
Celene Keserich – Secretary	Norma Avilia – Treasurer
Linda Benge – Directory	Annie Allen – Director
David Kenney - Director	

Bank Signature Cards- Mikel will get the new signature cards from the bank and handle as instructed.

Annual Contract- Excalibur annual contract being signed and paid for in full to take advantage of a reduced rate.

NEXT MEETING SCHEDULED - March 8, 2018, 7pm, Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:35 p.m.

Celene Keserich, Secretary