

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS
MEMORIAL CHASE COMMUNITY IMPROVEMENT ASSOCIATION, INC**

May 11, 2017

Fire Station - 9755 Landry

CALL TO ORDER

Mikel Fontana, President, called the meeting to order at 7:01 p.m. Board members in attendance were Celene Keserich, David Kopintz and Norma Avila. Drew from Sterling did not attend the meeting. One homeowner was in attendance.

ADOPTA AGENDA

A motion was made, seconded and passed unanimously to adopt the agenda as presented.

HOMEOWNER/GUEST INPUT

No homeowner input.

APPROVAL OF MINUTES

The minutes were approved.

MANAGEMENT REPORT

Financial– The board reviewed the financial report for the month ending April 30, 2017. The financials look good.

Collections– The board reviewed the current status of the past due accounts as of April 30, 2017. Pool tags will not be issued if any accounts are in arrears.

Deed restriction Report– A review of the area has been completed and letters were sent to residents as needed for the various restrictions noted. Pool Tags will not be issued if deed restrictions are outstanding.

ACC Applications– There were two ACC application(s) to review/approve (9410 Landry/ disapproved pending additional information;9107 Kirkleigh /Painting approved). All ACC forms must be submitted with all the required information including color samples before any work begins. Forms are available online at www.memorialchasecia.com.

Monthly Invoices - The board reviewed and approved the monthly invoices and association checks for their payment.

OLD BUSINESS

Annual Pool Party- The pool party will be held on May 20, 2017. Forms will be mailed to residents approximately April 20. We are in contact with the pool service to make sure that all is ready for the party. In addition, updates are planned to the lighting in the Girls/Boys & Pump room lighting. Additional updates in the bathrooms are being planned.

Common Area Vandalism- The electrical box in the tennis/basketball court was damaged. In addition, some signs and the fence were damaged. Please continue to call the police when you see any unwanted activity at the common area.

Locks will be changed this summer in an effort to reduce damage that is occurring. More to follow.

NEW BUSINESS

POOL - WATER LEAK- Southwest Pool was able to determine the reason for the water leak near the pool. Appears there was a blockage from the main pool to the kiddie pool.

BATHROOM FIXTURE REPLACEMENT- Lights have been replaced in both bathrooms. Board is also looking into toilet replacements in both baths. More to follow.

NEXT MEETING SCHEDULED June 9, 2017 at the Fire Station on Landry.

ADJOURN

With no further business to come before the board, a motion was made, seconded and passed unanimously to adjourn at 7:12 p.m.

Celene Keserich, Secretary